keyzo

IT Solutions

Induction training and policy compliance solutions

Induct & Train

Read & Sign

Induct & Train

Go paperless & automate your induction process.

Ensure your employees, contractors and new starters have access to their inductions and up-to-date training at all times, even before they arrive on site or start their role.

Gain full customisation and reporting, enabling you to monitor people's progress.

Our customer focused approach to development ensures you have the most tailored inductions available.

Features include:

- Personnel Management
- Induction Profiles
- Interactive Assessments
- Progress Tracking
- Visitor Inductions
- Automated Scheduling
- Training Courses
- Multi Site Management

Induct & Train

Why you might choose us...

Your Challenge
Contractors and visitors take their inductions when they arrive on site which can delay them and waste valuable time.

Our Solution
Login remotely via their own secure induction portal to access and complete the modules they require to be fully inducted and ready to work.

Your Challenge
We currently use multiple systems for contractor inductions, visitor inductions and staff training.

Our Solution
Bring all induction and learning requirements into one system, greatly reducing workloads across multiple teams.

Your Challenge
We have multiple locations, each of which have site specific inductions to be taken.

Our Solution
Create inductions that are specific to a location, role or a subject. Once inductions for each site are created, this process is fully automated ensuring your inductees have access to the information they need.

Your Challenge
We currently create manual reminders for renewals or for expiration of certificates.

Our Solution
Automated reminders are created upon completion of a module or when a certification is due to expire. Users will get notified and if action is not taken, they will be locked out and supervisors alerted.

Your Challenge
We currently have to get physical copies of certification to prove a skilled professional is qualified to carry out their role with us.

Our Solution
This can all be completed by the inductee or admin when creating their profile. With specific certification set as mandatory, they must upload a PDF of the certificate.

Your Challenge
How do you cater for learning and development for staff members?

Our Solution
Learning material can be uploaded into the system to create training modules, which are allocated for team members to complete specific to their role. Progress can be tracked, and reports generated.

➕ Add-ons

Tailor your induction software with these add-on modules.

Job Roles

Creation and allocation of a specific job role to a user.

On-Site

Track users on & off site.

Notifications

Admins can set up notification lists.

Self-Serve

Users to self register onto the system.

Red Card

Users site access restricted.

Security Desk

Admins, users & security to check induction details.

Jobs

Create site locations & Jobs, allocating these to contractors.

Sites

Admins to create & administer site information.

Hosts / Visitors

Visitors mapped on other site locations accompanies by hosts.

Companies Plus

Admins to create company information and assign to users.

Policies

Add PDF policies for all end users to read & acknowledge.

Multi Profile

Users can take more than one induction.

Departments

Admins to create departmental information & assign to users.

Quick Scan

Users to scan in using their digital identity or QR code.

Read & Sign

Improve compliance and information distribution.

Choose Read & Sign to guarantee compliance, ensure documents are signed and policies are acknowledged.

Improve employee awareness by simply sharing the latest updates, with report monitoring of people's progress.

Streamline your business today by using Read & Sign to distribute and acknowledge all vital company information.
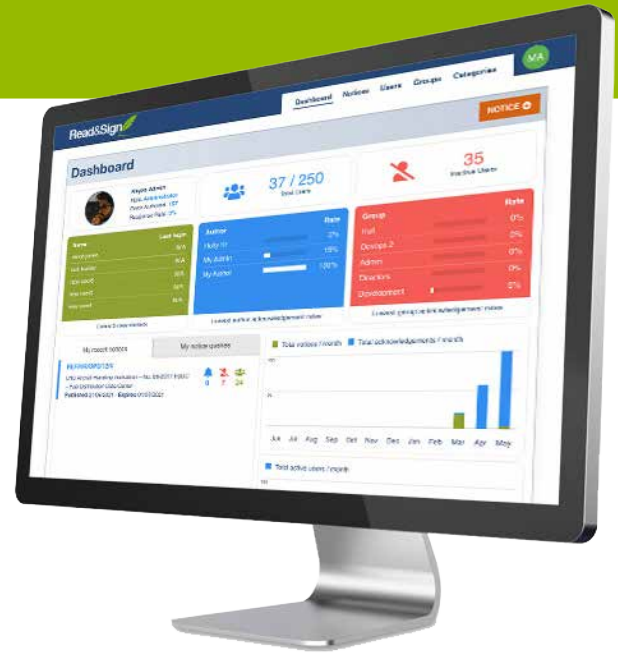
Features include:

- ✔ Document Distribution
- ✔ Recipient Management
- ✔ Automated Reminders
- ✔ Integrated HR Systems
- ✔ Acknowledgement
- ✔ Auditing & Compliance
- ✔ Performance Monitoring
- ✔ Multiple Role Profiles

Read & Sign

Why you might choose us...

Your Challenge
We send information to groups via Outlook and have 'read receipts' to track the info. How is Read & Sign any better?

Our Solution
Create specific groups and categories to improve the ways in which information can be targeted. All information is captured in the system and can be accessed to demonstrate compliance.

Your Challenge
We currently deliver important changes and updates in person and get attendees to sign to say they've had the update.

Our Solution
Even though someone is in the same room as you mention an update, doesn't mean they're paying attention. A digital acknowledgement ensures compliance.

Your Challenge
How do you ensure the right people get the right information?

Our Solution
Our Groups and Categories allows us to create a structure within the system that mirrors the teams, departments and locations of the company. This ensures users always get the information most relevant to them.

Your Challenge
How do you cater for large organisations scattered across multiple locations?

Our Solution
You can map out departments and teams across each location. This can all be handled centrally with administrators in place to manage their respective parts of the business which ensures consistency.

Your Challenge
I waste a lot of time making sure new starters get all the backdated information.

Our Solution
Read & Sign will automatically send new starters all current information that is relevant to their role in the business. No need for admins to do anything once the new starter is in the system.

**Your Challenge**
What happens if someone ignores an update?

Our Solution
Automatic reminders are sent to the recipient and sent to system admins and line management, until action is taken. Their poor performance will be identified and tracked in the user stats Dashboard.

"It's easy to use and very powerful! We've had lots of good feedback and are considering rolling it out across several locations."

"It's a very useful tool that enables us to monitor our communication efficiency and check time-frames for acknowledgement."
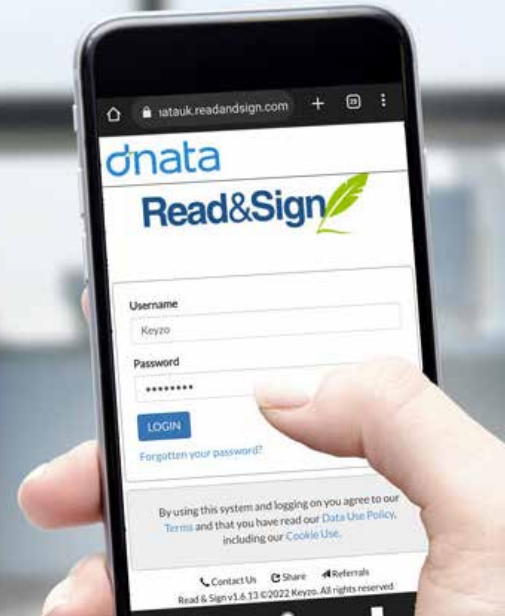
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Let's help your business today...

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